

MEMORANDUM

*To: Carlos Segura
Food & Beverage Director*

Date: Monday January 2, 2006

*From: Ahmad Bryant
Executive Steward*

Subject: Inventory Of Equipment

Enclosed is a listing of items owned by the Miami Beach Convention Center/ Centerplate

Coffee Saucers ----- 3,252
B&B Plates ----- 3,114
Salad Plates ----- 6,660
Dinner Plates ----- 5,365
Forks ----- 10,660
Teaspoons ----- 2,596
Soup Spoons ----- 1,274
Knives ----- 8,325
Cocktail Forks ----- 24
Tongs ----- 936
Serving Spoons ----- 224
Water Pitchers ----- 378
Trays ----- 643
Tray Stands ----- 815
Buss pans ----- 120
Coffee Pots ----- 215
Soup Bowls ----- 210
Chinese Bowls ----- 2,115
Coffee Creamers ----- 579
Coffee Makers ----- 15
5 Gallon Tea Bins ----- 15
Sugar Bowls ----- 525
Salt & Pepper Shakers ----- 2,346
Side Stands ----- 625
Water Glasses ----- 4,925
Martini Glasses ----- 749
Champagne Glasses ----- 1,512
White Wine Glasses ----- 1,225
Red Wine Glasses ----- 1,532
Coffee Mugs ----- 575
Coffee Cups ----- 2,750